

TRAINING MODULE - TAAP CONGRATULATORY CALLING
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TAAP members are encouraged to call the admitted students they interviewed to offer congratulations and to encourage their enrolment at Tufts. Contact with admitted students and their parents, following the announcement of admissions decisions, is an important means of encouraging the enrollment of the university's top candidates. You may be asked by your committee chairperson to call and congratulate students your committee was unable to interview.

Admissions decisions are posted in TAAP Online in mid-December for Early Decision 1, mid-February for Early Decision 2, and near the end of March for Regular Decision. You will receive an email notifying you that the decisions are available shortly after the applicants are notified of their decisions. Candidates are notified through a site called TAMS, the Tufts Application Management System, with post mail letters arriving within a few days for admit and waitlist letters. May 1st is the reply date for candidates, a day recognized by most colleges and universities as a time when students must inform the institution of their intention to enroll or their intention to attend another college or university. Congratulatory calls should be made after decisions are released and before the reply date of May 1st.

Calls at this time of the year are intended to congratulate and support, not to draw an indication of interest or commitment. The student may have decided upon another college. If so, graciously extend our best wishes. Students may be surprised by your call, but hopefully they will be receptive. You will have more success if you initiate questions that they can easily answer. The following suggestions are designed to assist you to make an effective, personalized call, but you are by no means expected to cover all of them during your congratulatory conversation.

1. Introduction and congratulations! If you interviewed the applicant, begin with something like "Hello this is Leonard Carmichael, Tufts University Class of '89. We met when I interviewed you back in December. I am calling to congratulate you on your admission to Tufts!" If you are calling a student you did not interview, begin with "Hello this is Leonard Carmichael, Tufts University Class of '89. I am calling to congratulate you on your admission to Tufts."
2. Ask how senior year is progressing and if they are looking forward to commencement. Discuss possible summer activities or employment.
3. Ask if they have visited Boston and Tufts. Encourage them to visit the campus for the first or second time. An invitation to the April Open House Program was included with their letter of admission. We encourage parents and students to attend April Open House, but we welcome them to visit campus anytime during April.
4. Encourage the student to utilize the resources found on the admitted student website. Information regarding the student's username and password for the admitted student website is provided with the admission decision.
5. Ask about their interests in our academic programs and encourage them to think about the numerous opportunities they would have to explore those interests at Tufts.
6. We are a selective institution and have admitted particularly strong candidates who are likely to have received admission to other selective schools. Most admitted students on average have applied to six colleges or universities and have been admitted to three. It is always

interesting to find out what other schools a student is considering. **It is inappropriate, however, to formally or informally compare the academic programs, student life or relative strengths and weaknesses of other institutions.** Even if asked for your personal opinions, please encourage the student to consider that advantage and disadvantage vary depending on the individual.

7. If the student has specific questions which you are unable to answer, refer them to the admissions office.
8. Don't forget the parents! In some instances the student may not be home and you may talk with a parent and answer their questions about Tufts. You may offer to speak with the parents when you have finished with the student. We want parents to know about the Tufts community and to feel welcome.
9. Students may ask about Tufts financial aid. Students who have applied for financial assistance will be notified of their financial aid award from the Office of Student Financial Services about five days after letters of admission are mailed. **Note that Tufts meets the demonstrated financial need of all admitted students.** If questions about financial aid arise, please refer them to the Office of Student Financial Services at 617-627-2000.
10. If you are unable to telephone your students, you may wish to send a brief letter or email of congratulations highlighting these topics.

You may find the contact information for all of the students you interviewed via *TAAP Online*.